

**PETROLEUM UNDERGROUND STORAGE TANK ("UST") PROGRAM
RESIDENTIAL NON-LEAKING UNDERGROUND STORAGE TANK
APPLICATION**

Please choose one: Closure/removal of non-leaking residential UST **Up to \$1,200**
 Closure/removal and replacement of non-leaking residential UST **Up to \$3,000**

Applicant Name: _____ **Social Security #** _____

Co-Applicant Name: _____ **Social Security #** _____

Mailing Address: _____ **Federal Tax ID# (if applicable)** _____

Phone #: _____ **Fax #:** _____ **Email:** _____

Property address (if different than mailing address): _____

**property address must be owned and/or operated by the applicant/co-applicant at the time the application is submitted to the NJEDA
 if the property is not a residence of the applicant/co-applicant, there will be a lien placed on the property(see Frequently Asked Questions)

Block _____ **Lot** _____ **Municipality** _____ **County** _____

Name of Contractor #1: _____ **DEP Certification #** _____

Address: _____ **Phone #** _____

Name of Contractor #2: _____ **DEP Certification #** _____

Address: _____ **Phone #** _____

***Please identify each contractor involved with the closure/removal and replacement of the non-leaking residential underground storage tank. The UST firm removing/closing and certifying that the tank is not leaking must be DEP certified and can be located on the DEP's website of certified contractors. If the new tank is being replaced with an above ground storage tank ("AST"), no DEP certification # is needed for the contractor installing the AST.*

Please attach the following to this application to determine funding eligibility:

Individual (Homeowner/Residential) Applicants

- 1) Application
- 2) \$250 non-refundable application fee made payable to NJEDA
- 3) Invoices from Contractors-removal & replacement costs separated
- 4) Paid invoices and/or canceled checks, if applicable
- 5) Contractor Certification Form by DEP Certified UST Firm
- 6) Financial Assistance Agreement (**w/lien** - if project site is not applicant's residence or **w/out lien** - if project site is applicant's residence)
- 7) Copy of the Deed (if project site is not applicant's residence)
- 8) Signed Page #2 of the Frequently Asked Questions
- 9) Personal Financial Statement
- 10) Last 3 years Personal Federal Income Tax Returns (full sets)
- 11) If the project site is tenant occupied, complete and submit an application to the Division of Taxation for a Tax Clearance

Business & Not for Profit Applicants

- 1) Application
- 2) \$500 non-refundable application fee made payable to NJEDA
- 3) Invoices from Contractors-removal & replacement costs separated
- 4) Paid invoices and/or canceled checks, if applicable
- 5) Contractor Certification Form by DEP Certified UST Firm
- 6) Finance Assistance Agreement (w/lien)
- 7) Copy of the Deed
- 8) Signed Page #2 of the Frequently Asked Questions
- 9) 501(c)(3) Not-For-Profit - include 501(c)(3) IRS Designation Letter; tax exempt certificate and certification that they employ no more than 100 paid employees
- 10) Business or Not-For-Profit (not 501(c)(3)) include last 3 years Business Federal Income Tax Returns **or** Balance Sheet and Profit & Loss Statements **&** Personal Federal Income Tax Returns and Personal Financial Statement (for persons w/10% or more ownership)
- 11) If the applicant is a business or a not-for-profit with one or more paid employee, an Application for Tax Clearance must be completed and submitted to the Division of Taxation.

Signature of Applicant: _____ **Date:** _____

Signature of Co-Applicant: _____ **Date:** _____

**both signatures (if applicable) must be on all documents included in the application package (ie Application, Financial Assistance Agreement, Personal Financial Statement and Signature Page of Frequently Asked Questions)*